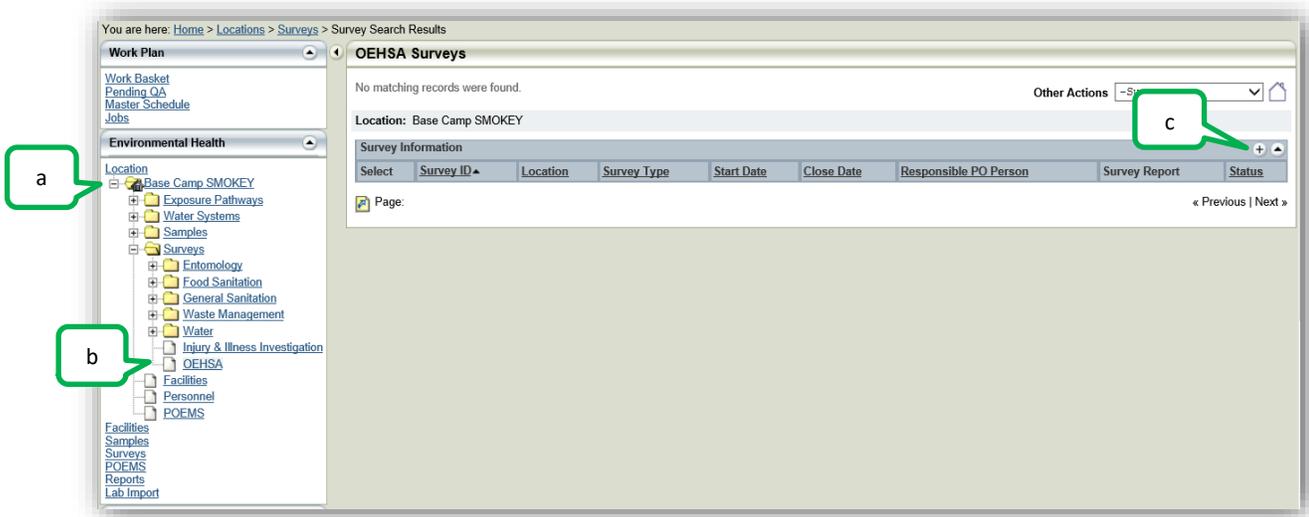
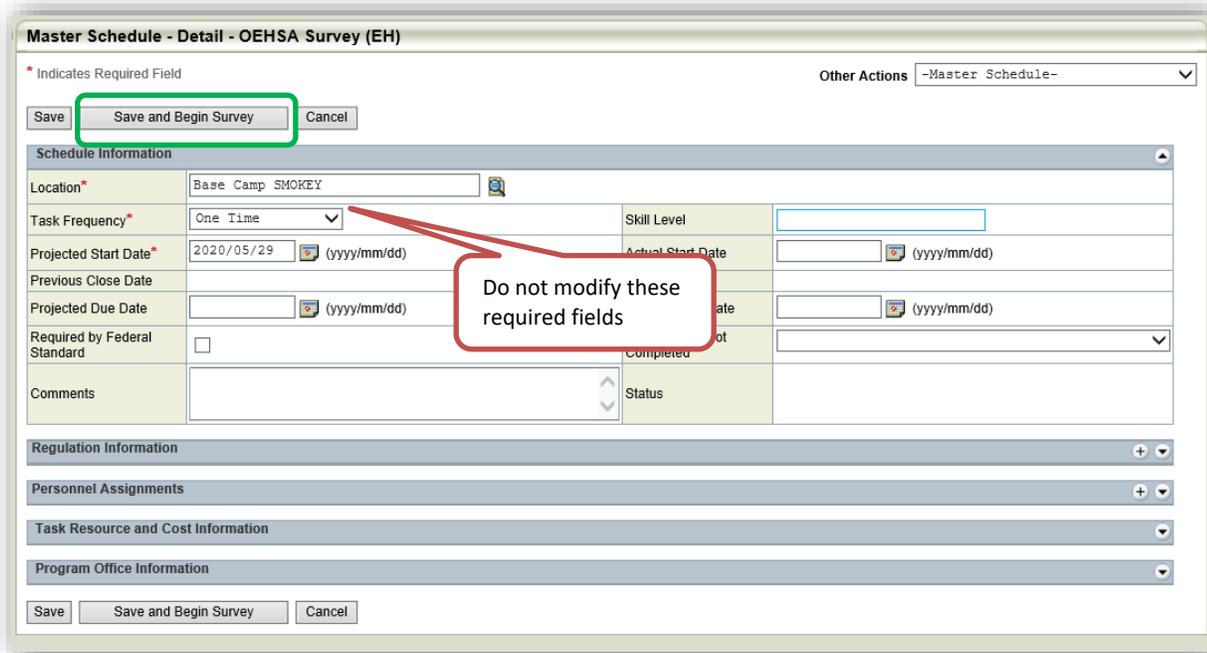


OEHSA – Adding and Searching

[1] Access your Location (a) and expand the menu tree to the OEHSA (b). Use the (+) to add a new OEHSA (c).



[2] All surveys have a scheduling mechanism built in, but it is **not required or recommended to use**. Bypass the Master Schedule - Detail page can be clicking 'Save and Begin Survey'.



[3] Click 'Save and Continue Working' to anchor the OEHSA and obtain an ID. Do not start filling out the OEHSA prior to saving it.

OEHSA Survey

* Indicates Required Field Other Actions -OEHSA Survey-

Location: Base Camp SMOKEY
Survey ID: (New)

Save **Save And Continue Working** Cancel

General Survey Information

Survey Start Date/Time*	2020/05/29 (yyyy/mm/dd) 0730 (1500)	Status	In Progress
Survey Completion Date/Time	(yyyy/mm/dd) (1500)		
Surveyor Selection			

OEHSA Survey

* Indicates Required Field Other Actions -OEHSA Survey-

Location: Base Camp SMOKEY
Survey ID: 56444

Save **Save And Continue Working** Cancel

General Survey Information

Survey Start Date/Time*	2020/05/29 (yyyy/mm/dd) 0730 (1500)	Status	In Progress
Survey Completion Date/Time	(yyyy/mm/dd) (1500)		
Surveyor Selection			

[4] Once the ID is obtained, start completing the OEHSA. The OEHSA is not finished until marked 'Approved by QA'. Only users with the OEHSA QA role can do this. To mark an OEHSA 'Approved by QA', it must first be marked 'Ready for QA' and all data fields must be addressed. See tutorial 6 (step 5) for more details.

OEHSA Survey

* Indicates Required Field Other Actions -OEHSA Survey-

Location: Base Camp SMOKEY
Survey ID: 56444

Save **Save And Continue Working** Cancel

General Survey Information

Survey Start Date/Time*	2020/05/29 (yyyy/mm/dd) 0730 (1500)	Status	In Progress Ready for QA Approved by QA
Survey Completion Date/Time	(yyyy/mm/dd) (1500)		
Surveyor Selection			
Surveyor's Phone Number		Surveyor's Email	
		Surveyor's Unit	

1. Administrative Data

Parent Location Name: Base Camp SMOKEY
Location Aliases:

Geographic location including geo-coordinate(s) (e.g. latitude/longitude) of the outside corners of the camp. At a minimum, use the center of the camp. This information may be extracted from the Engineer EBS. **Note: if the information is classified, enter "Geographic Location Classified" in the Notes field.**

There are currently no associated coordinates; you may create coordinates by clicking on the plus image on the right

Notes

Units and Detachments/Teams/Elements Present
Note: if the information is classified, enter "Classified" in the field.

[5] Once saved, the OEHSA can be accessed as need until the status advances.

OEHSA Surveys

Please Select a survey.
Results 1-1 of 1 records found.

Location: Base Camp SMOKEY

Select All Deselect All Ready for QA Review Approved by QA Export to PDF

Select	Survey ID▲	Location	Survey Type	Start Date	Close Date	Responsible PO Person	Survey Report	Status
<input type="checkbox"/>	56444	Base Camp SMOKEY	OEHSA Survey (EH)	2020/05/29		N m	Import	In Progress

Select All Deselect All Ready for QA Review Approved by QA Export to PDF

Page: 1

OEHSA is not finished until Status = 'Approved by QA'

"Owner" of the survey; can be modified, see below

21. Consolidated List of Attachments/Samples/Surveys

Program Office Information

Created By	N m
Creation Date	2020/05/29
Last Edited By	N m
Last Edited Date	2020/05/29
QA Last Edited By	
QA Last Edited Date	
Responsible Program Office Personnel	N m

Save Save And Continue Working Cancel

On the last section of the OEHSA, the owner can be changed

[6] Search for OEHSAs at a specific location by repeating step 1, or search the Program Office as a whole (a). Apply one or multiple filters as needed (b).

You are here: Home > Locations > Surveys

Environmental Health Surveys - Search

Please select one of the options below.

Survey ID:

Survey Type: **OEHSA Survey (EH)** (b)

Location:

Include Sublocations

Facility Name:

Inspection Rating:

Responsible Program Office Personnel: (a)

Status:

Between: Projected Start Date (yyyy/mm/dd) Close Date (yyyy/mm/dd)

Work Plan: Work Basket, Pending QA, Master Schedule, Jobs

Environmental Health: Location (Base Camp SMOKEY, Exposure Pathways, Water Systems, Samples, Surveys, Facilities, Personnel, POEMS), Facilities, Samples, Surveys, POEMS, Reports, Lab Import

Incident Reporting: Location/Shop (Base Camp SMOKEY), Reports

a

b