

Adding a Food or General Sanitation Facility

[1] These procedures apply to a Base Camp or Installation. Ensure you have accessed your Location (a), and then select Facilities (b). This screen will show all the existing Facilities that have been added from this page, OR have been added from an OEHSA if deployed (Step 4). To add a new Facility click the (+) (c). NOTE: use the Facilities under the Location, and not the one *outside* the Location.

Facility Name	Facility Type	Parent Location	Start Date	Stop Date
Bldg 150_Main Gym	Gym/Fitness Center	Base Camp LION	2013/05/09	
Bldg 25_Main DFAC	Food Facility	Base Camp LION	2013/05/09	

Page: 1 (Displaying results 1 - 2 of 2)

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[2] Facilities are needed to add a Food or General Sanitation Inspection. To add any Facility, the type for which it pertains must first be selected. Notice the Location name is automatically populated provided we have selected it as seen in Step 1.

* Indicates Required Field

Continue Cancel

Add Facility

Parent Location * Base Camp LION

Facility Type *

- Barber/Beauty Shop
- Child Development Center
- EPW Detention Facility
- Field Shower Point
- Gym/Fitness Center
- Habitability Facility
- Laundry/Dry Cleaning Facility
- Mobile Homes and RV Park
- Public Facility
- Recreational Waters Facility
- Food Facility

Continue Cancel

[3] The Facility – Detail page allows a user to thoroughly document the name and location information about the Facility. Food Facilities require that a few additional questions be answered. Save when finished.

* Indicates Required Field

Save Save And Continue Working Cancel

General Facility Information

Parent Location: Base Camp LION
 Facility Type: Food Facility
 Facility Name: Bldg 75, Zone 1 Green Beans
 Start Date: 2013/05/09 (yyyy/mm/dd) Stop Date: (yyyy/mm/dd)
 Description/Notes: [Additional notes about this facility]
 PIC name:
 Phone #:
 Hours of operation:

Geographic Location

Address:
 State:
 Zip/Postal Code:
 ! Data must be UNCLASSIFIED!
 Click on the coordinates icon to enter facility coordinates.
 Copy Parent Location Coordinates
 Coordinates Lat/Long (Decimal Degrees):
 Coordinates Lat/Long (Degrees/Minutes/Seconds):
 Universal Transverse Mercator (UTM) Coordinates:
 Military Grid Reference System (MGRS) Coordinates:

Food Facility Information

Food Facility Type: Food Retail Food Service Food Storage
 Food Service Type: Fixed Mobile Temporary Seasonal Vending Machine
 Operator Type: AAFES NEX MCX CGK DeCA DFAC MWR/SVS DLA Other (Specify):

Attachments (0)

Program Office Information

Save Save And Continue Working Cancel

Do not add a stop-date unless the Facility is permanently closed.

- A proper name should include the Bldg #, any region of the location, i.e. Zone, and the common name if applicable.
 - Additional notes are encouraged: PIC name, phone #, hours of operations, etc.

- Only Food Facilities asks for specific information about that facility.
 -Take caution in toggling the operator type!

Notes When Making a Facility:

Rule #1:

multiple venues + shared facilities + *single manager* = single facility

Rule #2:

multiple venues + shared facilities + *multiple/independent managers* = separate facilities

[4] Facilities can also be added from the OEHSA. As seen in Step 1, the 2 Facilities exist in 2 spots [in DOEHRs]. The Facility added in Steps 2-3 has not yet been added to the OEHSA, but could be by using the (+) in tile 12.

The screenshot displays a software interface with several panels. At the top is the '11. General Sanitation' panel, which includes a 'General Facilities' table with one entry: 'Bldg 150, Main Gym' (Gym/Fitness Center, LION). Below this is the '12. Food Sanitation' panel, which includes a 'Dining Facilities' table with two entries: 'Bldg 25, Main DFAC' and 'Bldg 75, Zone 1 Green Beans' (both Food Facility, LION). A modal window titled 'OEHSA Survey - Dining Facility - Results' is open, showing search results for 'Bldg 75, Zone 1 Green Beans' and an 'Add To Form' button. A red circle highlights a '+' icon in the top right corner of the 'Dining Facilities' table, and a red arrow points from this circle to the 'Add To Form' button in the modal window. Another red arrow points from the 'Add To Form' button in the modal window to the 'Bldg 75, Zone 1 Green Beans' entry in the 'Dining Facilities' table. Below the 'Dining Facilities' table is a 'Notes' field, and at the bottom is the '13. Personnel Contacted' panel.