

Adding QA Water Sample Results (FAC, Coliforms, etc.)

[1] To add Quality Assurance (QA) Sample Results for routine FAC/Coliform testing, use the Routine Monitoring link, ensure you have accessed your Location (a), then expand the (+) icons in the Menu Tree to Program Monitoring Schedule (b). Click the Program Monitoring Schedule link to view and/or add Monitoring Tasks. To add a new Task, click the drop down menu and select Add Monitoring Tasks or *click (+) if there is at least one entry already present (c)*.

[2] Within the Add Monitoring Task page, fill out the **required** fields. You must first select a Profile (a) that is already made. Typically there are no Blanks in this type of sampling. Next, select the Water System Component (WSC) Type that houses your sampling point (b). Lastly, select a Recurrence (c). Using a One-Time recurrence is simple, but advanced users may want to set up a pattern *if there is one* (Step 5). Select Add Task and Sample Now when using a One-Time recurrence (d).

Program Monitoring Schedule > Add Monitoring Task

Program Monitoring Schedule - Add Monitoring Task

* Indicates Required Field

Monitoring Task Information

Sampling Profile * a

Associated Blank? * Yes No

Water System Component/Sampling Point

Water System Component Type b

Sampling Point*

Pipe Distribution System

Name of Pipe Network

Construction of Pipe Network

Type(s) of Pipe Materials

Other Type(s) of Pipe Materials

Recurrence

Start Date * (yyyy/mm/dd)

Frequency * c

One Time Daily Weekly Monthly Every Year(s)

Stop Date (yyyy/mm/dd)

Program Office Information

d

Tips:

- Information from the WSC is carried over based on the Sampling Point and WSC Type/Name combination previously established when making the Sampling Point.
- Recurrence can be beneficial, but confusing when the schedule changes. For example, a task on a Schedule cannot handle follow-up sampling easily (ex. Coliform positive sample), and so One-Time must be used for that. Otherwise, DOEHRs will think the schedule has advanced when it hasn't.

[3] Adding data for a QA sampling event is relatively straight forward. Populate the required fields, but note that if an analysis was not performed that is not a part of the profile, it is not required. Be sure to click Assign Sample IDs (a) when finished, *before* clicking Save [and exit] (b).

Monitoring Task Detail

* Indicates Required Field
Tip: For the Routine Monitoring Results, the range in parentheses is the range entered on the Sampling Profile page.

Save Cancel

Routine Monitoring Information

Sampling Point Information

Sampling Profile Information

Routine Monitoring Results

Sample Date (yyyy/mm/dd) *	Sample Time (1500) *	Type	Sample ID	pH (5.0 - 9.0 pH Units)	Free Available Chlorine (FAC) (0.0 - 5.0 ppm)	E. Coli	Total coliform	Notes
2016/01/13	1200	Sample	Assign Sample ID(s)	7	0.2			
Reporting Limit (RL)								
Below RL? for Sample				<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No			

Past Routine Monitoring

Sample ID	Sample Date	Sample Time	Type	pH (pH Units)	Free Available Chlorine (FAC) (ppm)	E. Coli	Total coliform	Notes

Save Cancel

Monitoring Task Detail

* Indicates Required Field
Tip: For the Routine Monitoring Results, the range in parentheses is the range entered on the Sampling Profile page.

Save Cancel

Routine Monitoring Information

Sampling Point Information

Sampling Profile Information

Routine Monitoring Results

Sample Date (yyyy/mm/dd) *	Sample Time (1500) *	Type	Sample ID	pH (5.0 - 9.0 pH Units)	Free Available Chlorine (FAC) (0.0 - 5.0 ppm)	E. Coli	Total coliform	Notes
2016/01/13	1200	Sample	000023YN	7	0.2			NSTR
Reporting Limit (RL)								
Below RL? for Sample				<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No			

Past Routine Monitoring

Sample ID	Sample Date	Sample Time	Type	pH (pH Units)	Free Available Chlorine (FAC) (ppm)	E. Coli	Total coliform	Notes

Save Cancel

Ignore the RL questions if not needed. Good notes are valuable even if there was not nothing significant to report (NSTR).

[4] After Saving the DOEHRs ID will show on the top of the next page (a). The record was loaded and can be viewed in the Reports link (b).

You are here: Home > Locations > Samples > Routine Monitoring > Program Monitoring Schedule

Work Plan

Work Basket

Pending Jobs

Master Schedule

Jobs

Industrial Hygiene

Environmental Health

Location

- Installation US MD Aberdeen Provi...
- Exposure Pathways
- Water Systems
 - Water
 - Ad
 - Treated Water Kit
 - Untreated Water Kit
 - Routine Monitoring
 - Program Monitoring Schedule
 - Thermal Stress
 - Soil
 - Surveys
 - Facilities
 - Personal
 - POEMS

- Facilities
- Surveys
- POEMS

Reports

Update sample 000023YN

Program Monitoring Schedule

Results 1-3 of 3 records found.
To enter routine monitoring results, click the Due Date link.
To edit the monitoring task frequency, click the Frequency link.
Tip: Sorting by Building/Site will secondarily sort by Sampling Point.

Other Actions Program Monitoring Schedule

Active Monitoring Tasks

Due Date	Sampling Point	Building/Site	Sampling Profile	Frequency	Last Sample Date
2015/05/30	WTP-G-U-FT	APGS-EPTDS-B50	USAKAHC Routine QA	Monthly, Day 30 of every 1 month(s)	2015/09/30
2014/11/15	ADO-G-U-WF	APGS-DS(IFD)-E1677	USAKAHC Routine QA	Monthly, Day 15 of every 1 month(s)	2015/09/01
2014/10/01	ADO-G-U-MR	APGS-PM-E1675	USAKAHC Routine QA	Monthly, Day 1 of every 1 month(s)	

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[5] If using a **schedule**, use the ‘Add Task’ function (a). Ensure the Start-Date and Frequency are added with caution. A good option is to make all monthly samples due by the 28th of the month as depicted below. Once a Recurring Task is added it will show on the resulting Program Monitoring Schedule Page (b). Accessing the Due Date link (b) will bring back up the input page seen in Step 3, as well as show recent Sampling activity (c) (for sampling points on that frequency, (i.e. not One-Time)).

Recurrence

Start Date * 2016/01/13 (yyyy/mm/dd)

Frequency * Monthly Daily Weekly Every Year(s)

Every Day 28 of every 1 month(s)

Stop Date (yyyy/mm/dd)

Program Office Information

a

Program Monitoring Schedule

Results 1-4 of records found.
To enter routine monitoring results, click the Due Date link.
To edit the monitoring task frequency, click the Frequency link.
Tip: Sorting by Building/Site will secondarily sort by Sampling Point.

Due Date	Sampling Point	Building/Site	Sampling Profile	Frequency	Last Sample Date
2016/01/28	ADO-G-U-MR	APGS-PM-E1675	USAKAHC Routine QA	Monthly, Day 28 of every 1 month(s)	
2015/05/30	WTP-G-U-FT	APGS-EPTDS-B50	USAKAHC Routine QA	Monthly, Day 30 of every 1 month(s)	2015/09/30
2014/11/15	ADO-G-U-WF	APGS-DS(FD)-E1677	USAKAHC Routine QA	Monthly, Day 15 of every 1 month(s)	2015/09/01
2014/10/01	ADO-G-U-MR	APGS-PM-E1675	USAKAHC Routine QA	Monthly, Day 1 of every 1 month(s)	

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b

Routine Monitoring Results

Sample Date (yyyy/mm/dd) *	Sample Time (1500) *	Type	Sample ID	pH (5.0 - 9.0 pH Units)	Free Available Chlorine (FAC) (0.0 - 5.0 ppm)	E. Coli	Total coliform	Notes
		Sample	<input type="text"/> <input type="button" value="Assign Sample ID(s)"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
		Reporting Limit (RL)		<input type="text"/>	<input type="text"/>			
		Below RL? for Sample		<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No			

Past Routine Monitoring

Sample ID	Sample Date	Sample Time	Type	pH (pH Units)	Free Available Chlorine (FAC) (ppm)	E. Coli	Total coliform	Notes
000023YP	2016/01/14	1200	Sample	7	0.2	-		
000023YR	2016/02/21	1200	Corrected Result	6.8	0.3	-		

c

Tip: Access the Frequency Link to alter or end (via a Stop-Date) a task.